

Black Hills Digital Mapping Association – Board Meeting Minutes 2/16/06

Board meeting was started at 1:10 pm. The meeting was held by conference call and adjourned at 2:30 pm.

1. ROLL CALL OF BOARD MEMBERS

Foster Sawyer, President – present
 Jenny Sorensen, Secretary/Treasurer – present
 Don Jarvinen, Local Representative – present
 Tim Cowman, State Representative – absent
 Denise Miller, Federal Representative – present
 James Rattling Leaf, Tribal Representative – absent
 Dan Falbo, Private Sector Representative – absent
 Kelly Lane, Academic Representative – present
 Brett Runge, Member-at-Large - present

2. CONFERENCE ORGANIZATION TOPICS

- a. Reservations at Rushmore Plaza Civic Center
 - We have a contract to sign from the Rushmore Plaza Civic Center. Board agreed to civic center as venue and to sign the contract.
- b. Workshops
 - Metadata workshop: Don Jarvinen is working to schedule Michelle Anthony from EROS (SAIC) to present. Association will need to pay her travel expenses and hotel. Decided on \$30/day for meals and make reservations at the Howard Johnsons. There may be an expense for handouts also.
 - Geodatabase workshop: ESRI has agreed to provide a person to present this workshop.
 - Advanced GPS/GIS workshop: Tim Cowman needs to make contacts and set this workshop up. Will ESRI be helping with this workshop (ArcPad?). Kelly Lane will contact Nathan Kupfer from Frontier regarding this workshop.
 - Digital data sharing workshop panel: Foster Sawyer will contact James Rattling Leaf regarding tribal representative for panel.
 - On-line interactive data viewers workshop: Harry Redman will present. Question regarding internet connection at civic center – will it be able to support this workshop (only dial-up connection)?
 - Sport GPS/GIS workshop: Kelly Lane may need hotel room for Joseph Kerski (USGS).
- c. Speakers
 - Confirmed speakers: Steve Daw, Doug Ninas, Mary O’Neill, Denise Miller, Pennington Co. Search and Rescue (Rich Lehmann), Bill Phillips, Joseph Kerski
 - Unconfirmed speakers: Dan Falbo – user conference update (new products and services) or other topic (Jenny Sorensen will contact to confirm); Nebraska GIS Coordinator (Tim Cowman will contact to confirm); Van Aartsen – Don will call again to confirm.

- Foster Sawyer will contact the governor or Otto Doll to see if they can do opening intro to conference.
 - d. Vendors
 - Jenny Sorensen will contact potential vendors: Ferber Engineering, Graphics Plus, Horizons, KLJ, ProMap, ESRI, Trimble
 - e. Poster Session
 - Jenny Sorensen will ask civic center what we could hang posters on for display.
 - Plan to put vendors and posters in same location.
 - f. Education Component/Invitation to Teachers
 - Kelly Lane will send out invitation to educational contacts when the draft agenda is put together.
 - g. PDH Hours
 - South Dakota Engineering Society agreed to sponsor Professional Development Hours certificate.
 - h. Keynote Speaker
 - Nebraska GIS Coordinator?
 - Other ideas?
 - i. Meeting Announcements
 - Jenny Sorensen and Foster Sawyer will put together draft agenda
 - Will include registration form with meeting announcement (Foster Sawyer will send out)
 - Foster Sawyer will do hard copy mailing to government officials (mailing sponsored by DENR)
 - j. Web Site
 - Web site: Tim Cowman will put info for conference on website (draft agenda, registration form, location map (Don Jarvinen will put together))
 - k. Additional Topics
 - Next board meeting scheduled for March 23, 2006, 1 pm MT – conference call
3. 2005 TAX REQUIREMENTS
- Association has to pay state sales tax on any revenue. Jenny Sorensen will apply for SD sales tax license online.
 - Jenny Sorensen will contact Federal IRS regarding 2005 taxes
4. ADJOURN 2:30 pm.