

Black Hills Digital Mapping Association – Board Meeting Minutes 11/17/06

Board meeting was started at 9:35 am. The meeting was held by conference call and adjourned at 10:55 am.

1. ROLL CALL OF BOARD MEMBERS

Foster Sawyer, President – present
Jenny Sorensen, Secretary/Treasurer – present
Don Jarvinen, Local Representative – present (joined late)
Tim Cowman, State Representative – present (left early)
Denise Miller, Federal Representative – absent
James Rattling Leaf, Tribal Representative – present
Dan Falbo, Private Sector Representative – present
Kelly Lane, Academic Representative – absent
Brett Runge, Member-at-Large - present

2. MINUTES OF PREVIOUS MEETING

- Reviewed board meeting notes from 6/2/06
- Will not need to have an election this fall for board members

3. OLD BUSINESS

- a. South Dakota Sales Tax Paid in September (\$243)
- b. Other topics?
 - All conference fees paid from last May except SD GIS Coordinator

4. NEW BUSINESS

- a. Possible One-Day Meeting in February or March 2007
 - Unanimous vote to have a winter meeting in 2007
 - Location chosen – Rapid City Administration building. Foster will talk with Don Jarvinen regarding reserving rooms for a meeting in February
 - Ideas for speakers (for either winter meeting or fall conference):
 - ESRI – 9.2 technology overview
 - Custer County – parcel data development
 - USGS – introduce new contact person
 - RC – Jon Jarvinen – Geographic Names Information System
 - SD State – Tim Cowman – History of Development of Missouri River
 - Statewide parcel data initiative – introduce fall conference concept to members in February
 - Tribal/Education – James Rattling Leaf – GIS technologies summer camp 2007
 - EAFB – Facilities Management Inventory

b. Fall Conference

- Discussion of using fall conference to provide a forum for discussion regarding a statewide cadastral initiative. Unanimously agreed to fall conference having a cadastral theme
- Tim Cowman: parcels are a top priority layer for the state
- Include tribal role in conference and have state and local government represented
- Conference ideas:
 - ½ day on cadastral editing and management using ArcGIS (as part of first day)
 - Include perspectives from surveying, public works, assessments, application development, and state perspective
 - Include talks/discussion that includes best practices, standards, funding, what other states have done/are doing
- Subcommittee formed to draft a two-day conference agenda – Foster Sawyer, Jenny Sorensen, Dan Falbo
- Jenny Sorensen: CAP grant not open yet (end of November). Topics this year do not really fit our needs, so may not apply.

c. Membership Fees

- Discussion of fee options:
 1. Continue as is
 2. Formal member but with no fee
 3. Paid membership
- Could have annual membership fee included in annual conference fee
- What will be member benefits?
- Could use membership funds to set up a Black Hills data portal or for annual workshops

d. Web Site Development

- Site now geared toward upcoming conference and past conference presentations
- What do we want to see added to the website?
 - Contact list
 - Bulletin board for job listings
 - Agendas/meeting minutes
- Can ask membership during February membership meeting what they would like to see on web site
- Tim Cowman will set up list server by February membership meeting. Can use web site to sign up for list server online.

5. TREASURER'S REPORT

- a. Budget – Balance \$4,457.15
- b. Federal Tax Returns in March 2007 – due in March; Passed motion for Foster Sawyer and Jenny Sorensen to meet with tax accountant to get filing of 2006 going
- c. Tax Exempt Status – Passed motion for Foster Sawyer and Jenny Sorensen to meet with tax accountant to look into filing for tax exempt status and if under \$1,000, go forward with filing for tax exempt status.

6. OTHER DISCUSSION TOPICS

a. GNIS – Don Jarvinen:

- There is no geographic names board for South Dakota
- Suggests that we should discuss this at next membership meeting and as a group contact the state regarding setting up a board

b. Foster Sawyer will set up a board meeting for January

7. ADJOURN 10:55 am