

Black Hills Digital Mapping Association – Board Meeting Minutes 1/4/07

Board meeting was started at 1:05 pm. The meeting was held by conference call and adjourned at 2:25 pm.

1. ROLL CALL OF BOARD MEMBERS

Foster Sawyer, President – present
Jenny Sorensen, Secretary/Treasurer – present
Don Jarvinen, Local Representative – present
Tim Cowman, State Representative – present
Denise Miller, Federal Representative – present
James Rattling Leaf, Tribal Representative – absent
Dan Falbo, Private Sector Representative – absent
Kelly Lane, Academic Representative – absent
Brett Runge, Member-at-Large - present

2. MINUTES OF PREVIOUS MEETING

- No questions about board meeting notes from 11/17/06

3. OLD BUSINESS

- Foster Sawyer and Jenny Sorensen will talk to the tax accountant about the 2006 tax return in the next month. Also will discuss filing for tax exempt status.

4. NEW BUSINESS

a. March 2007 Membership Meeting

- Date of meeting will be Tuesday, March 6, 2007.
- Meeting will be held at the Rapid City-School Administration Building (rooms are reserved from 7:30 am – 4 pm).
- BHDMA will buy snacks for poster sessions.
- Email announcement for meeting will include an open invitation to vendors and others to vend or bring posters. Poster session will be in the Third West Room, upstairs from the Council Chambers.
- Don Jarvinen will provide coffee pot and coffee for meeting.
- ESRI is confirmed as speaker from 9 – 9:30 am.
- Don will call Lisa Seaman at Black Hills Power to invite her to be a speaker. Time slot from 9:30 – 10 am.
- Ron Wencl and Dave Bortnem from USGS are confirmed as speakers from 10 – 10:30 am.
- Open forum will be scheduled from 10:30 – 11:30 am.
- Don Jarvinen will check on availability of AV equipment. Foster will bring a back up laptop and projector.

- Jenny Sorensen will call Mike McMahon to invite as a speaker. Time slot from 1 – 1:30 pm.

b. BHDMA Membership Meeting at March Meeting

- Membership meeting will go from 1:30 – 3 pm.
- Jenny Sorensen will introduce fall conference concept and CAP grant, and get feedback from members regarding plans.
- Jenny Sorensen will discuss topics related to the budget, state tax returns, and federal tax returns.
- Foster Sawyer will discuss tax exempt status for organization.
- Foster Sawyer will initiate a discussion regarding possible membership fee
 - Develop a list of membership fee options to present at the membership meeting.
- SD Geographic Names Authority
 - Don Jarvinen will look into this issue further and will present the issue and examples of naming errors in the GNIS for SD during the membership meeting.
 - Goal of discussion is to provide a letter to the state from BHDMA regarding the need for a naming board at the state level.
 - Need to look into the process of setting up a naming board – how does the board have authority? What is the state naming board’s relationship to the federal naming board?
- Web site development
 - Tim Cowman will add: board meeting and membership meeting minutes, GIS websites links, listserver (Tim is testing now), and links to past conference presentations.
- Black Hills list server
 - Foster Sawyer will add a paragraph in the March meeting announcement that that discusses the list server and encourages members to sign up.
 - Instead of a job bulletin, will use the list server for job announcements and training announcements.

c. Fall Conference

- Reviewed/discussed brief from cadastral subcommittee.
- Unanimous vote by board to submit a USGS CAP grant in 2007. Jenny Sorensen will write the grant and administer the grant if it is awarded.

5. OTHER DISCUSSION TOPICS

- No discussion

6. ADJOURN 2:25 pm