

Black Hills Digital Mapping Association – Board Meeting Minutes 2/27/07

Board meeting was started at 1:05 pm. The meeting was held by conference call and adjourned at 2:35 pm.

1. ROLL CALL OF BOARD MEMBERS

Foster Sawyer, President – present
Jenny Sorensen, Secretary/Treasurer – present
Don Jarvinen, Local Representative – present
Tim Cowman, State Representative – present
Denise Miller, Federal Representative – present
James Rattling Leaf, Tribal Representative – present
Dan Falbo, Private Sector Representative – present
Kelly Lane, Academic Representative – absent
Brett Runge, Member-at-Large - absent

2. MINUTES OF PREVIOUS MEETING

- Reviewed last meeting's minutes. No questions about board meeting notes from 1/4/07.

3. OLD BUSINESS

- The 2006 federal income taxes have been filed by TPA West. The BHDMA paid \$650 in income taxes for 2006 and \$97.52 fee for filing.
- Foster Sawyer will visit with Charlotte, the TPA West accountant, again regarding tax exempt status, but in talking with her briefly last month, it did not sound like it would be cost effective for the BHDMA to try to apply for federal tax-exempt status at this time.

4. NEW BUSINESS

- a. March 2007 Membership Meeting
 - i. Comments on the agenda
 - Tracy Fuller, USGS Denver, will be giving the welcome. Terry is the head of the NSDI partnership offices.
 - Compass Tools, Inc. from Minnesota will talk in place of Lisa Seaman who was unable to attend.
 - ii. Vendors
 - Vendors will include Frontier Precision, Compass Tools, and ESRI.
 - Frontier Precision will also be a sponsor for the snacks. Foster Sawyer will pick up the snacks and will request reimbursement from Nathan from Frontier.

- ESRI will bring ArcGIS 9.2 materials for display.

iii. Business Meeting

- Jenny Sorensen and Dan Falbo will talk on the cadastral theme of the fall conference, and the establishment of a cadastral subcommittee. Jenny will discuss the CAP grant.
- Jenny Sorensen will provide treasurer info – bank account balance and payment of state and federal tax returns.
- Foster Sawyer will discuss the potential for federal tax exempt status.
- Tim Cowman will discuss BHDMA web site expansion. The web page will be up by the meeting date. Tim will demo the web page during the meeting if there's web access and will show how to get access to the past presentations and how to use the list server. Tim will bring a list of who is presently signed up on the list serve. He will also tell people that the list serve can be used to announce job and training opportunities.
- Foster Sawyer will talk on the sustainability of the association, including funding and board positions coming open at the end of 2007.
- Don Jarvinen will talk on the SD Geographic Names Authority, providing the association with a status update.
- Foster Sawyer will introduce the association's logo contest. ESRI has volunteered a prize of a 12-volume set of ESRI publications to the winner of the contest, to be announced at the fall conference. Rules for the logo contest will be posted on the BHDMA website and directions for submitting the logos will also be on the website.

iv. Format of the Sign-In Sheet

- Don Jarvinen will provide a laptop with an Access database to sign up members for the list server. One question to include is whether we can list their organization's contact info and primary contact on the BHDMA web site.
- Foster Sawyer will bring paper sign-in sheets as well for meeting attendance. One question to include is whether we can list their organization's contact info and primary contact on the BHDMA web site.

v. Recognition for Ron Wencil

- BHDMA will give a recognition plaque to Ron Wencil for his service as the SD Geospatial Liaison. Jenny Sorensen will order and bring the plaque.
- BHDMA will also provide a \$50 Cabelas gift card to Ron. Foster Sawyer will pick the gift card up.
- Also, there will be a gathering at Sanford's after the meeting at 4 pm to celebrate Ron's tenure. Announcement for this will be made when Ron's recognition is made.

vi. Refreshments

- Don Jarvinen will provide coffee and coolers for beverages.

- Dan Falbo will bring beverages (pop and water) and ice for the coolers.

5. OTHER DISCUSSION TOPICS

- Steve Daw's last day of work will be March 2nd. Steve Daw is the SD State GIS Coordinator.

6. ADJOURN 2:35 pm