

## **Black Hills Digital Mapping Association – Board Meeting Minutes 4/17/07**

Board meeting was started at 9:15 am. The meeting was held by conference call and adjourned at 10:35 am.

### **1. ROLL CALL OF BOARD MEMBERS**

Foster Sawyer, President – present  
Jenny Sorensen, Secretary/Treasurer – present  
Don Jarvinen, Local Representative – present  
Tim Cowman, State Representative – present  
Denise Miller, Federal Representative – present  
James Rattling Leaf, Tribal Representative – absent  
Dan Falbo, Private Sector Representative – present  
Kelly Lane, Academic Representative – present  
Brett Runge, Member-at-Large - present

### **2. MINUTES OF PREVIOUS MEETING**

- No questions about board meeting notes from 1/4/07.

### **3. OLD BUSINESS**

- None

### **4. NEW BUSINESS**

#### **a. Amend by-laws to include a Vice President**

- This year, when renewing the associations non-profit status, the State denied the application because there was no Vice President within the organization. In order to file the paperwork, Jenny Sorensen was listed as VP in addition to Secretary-Treasurer. A motion was made and seconded to change the bylaws so that the Member-at-Large Representative will also be the Vice President. Foster Sawyer will make a change to the bylaws and present them to the board at the next board meeting.

#### **b. Organization of Fall Conference**

- i. Conference dates
  - Conference on Tuesday and Wednesday, September 18-19; Cadastral Committee meeting on Thursday and Friday, September 20-21.
- ii. Conference location
  - Jenny will look into a location, including the Rushmore Holiday Inn
  - Make sure parking is available, wherever the event is held
- iii. Meeting facilitator
  - Asked Malcom Chapman if he is available – not sure yet
- iv. Meeting documentation/stenographer
  - Asked Gail Boddicker – she agreed to do the job

- v. Presentations
  - o See Brief on Fall Cadastral Conference Planning, dated 12/11/06, for a rough outline of the conference events. Dan Falbo will flesh out cadastral track on first day.
- vi. Workshops
  - o Cadastral training on afternoon of first day – Dan Falbo will organize; other ideas include standards, interoperability, tech training, parcel data model, funding, what other states are doing
- vii. Cadastral committee meetings
  - o Jenny will pull material together and put agenda together for the cadastral committee meeting
- viii. Keynote speaker
  - o Ideas: Governor
  - o Will need to send letter(s) of request
- ix. Luncheon(s) - undetermined
- x. Announcements – none at this time
- xi. Attendance fees (students free?)
  - o Student attendance will be free again
- xii. Professional Development Hours – will make available
- xiii. Program, abstracts, biographical information
  - o Denise, Jenny, and Kelly will organize this
- xiv. Vendor and Poster sessions
  - o Foster will contact vendors
- xv. Audio/Visual equipment – no action
- xvi. Moderators: plenary sessions, workshops – no action
- xvii. Refreshment breaks – will hold in conjunction with vendor sessions
- xviii. Icebreaker
  - o Idea: include drink tickets with attendance fee to entice people to come to icebreaker; provide snacks
  - o Ideas for entertainment?
- xix. Door prizes – can ask vendors for prizes
- xx. Additional topics?
  - o Roger Brees hired by Rapid City as GIS Coordinator
  - o State will hire new GIS Coordinator about July 1
  - o Meet next week Tuesday April 24 at 9 am to further discuss conference agenda
  - o Kelly Lane: consider inviting realtors to meeting – how to contact?
  - o Can announce Logo Contest winner at the membership meeting during the conference. Will need to have a membership meeting in order to elect new board officers/representatives. Looking at an early morning meeting on the 2<sup>nd</sup> day of the conference.

5. ADJOURN 10:35 am