

Black Hills Digital Mapping Association – Board Meeting Minutes 4/24/07

Board meeting was started at 9:40 am. The meeting was held by conference call and adjourned at 10:40 am.

1. ROLL CALL OF BOARD MEMBERS

Foster Sawyer, President – present
Jenny Sorensen, Secretary/Treasurer – present
Don Jarvinen, Local Representative – absent
Tim Cowman, State Representative – absent
Denise Miller, Federal Representative – absent
James Rattling Leaf, Tribal Representative – absent
Dan Falbo, Private Sector Representative – present
Kelly Lane, Academic Representative – present
Brett Runge, Member-at-Large - present

2. MINUTES OF PREVIOUS MEETING

- No questions about board meeting notes from 1/17/07.

3. OLD BUSINESS

- None

4. NEW BUSINESS

- a. Amend by-laws to include a Vice President; determine Vice President duties; review changes to bylaws
 - Foster Sawyer will make changes to by-laws to include description of Vice President duties, voluntary leave of absence, and what happens to funds upon dissolution of association. Foster will make the changes as underlined/in color so that board can readily review, discuss, and adopt changes.
- b. Organization of Fall Conference
 - i. Conference location
 - Jenny Sorensen will make reservations at an available facility. Rushmore Plaza Holiday Inn is preferred location.
 - ii. Meeting facilitator: Malcom Chapman
 - Jenny Sorensen will contact Malcom to confirm availability.
 - iii. Conference agenda
 - Split the work of outlining the agenda and speakers into two groups:
 1. General track – second day:
 - a. Foster Sawyer
 - b. Don Jarvinen
 - c. Kelly Lane
 - d. James Rattling Leaf

2. Cadastral agenda first day and cadastral track second day:
 - a. Jenny Sorensen
 - b. Brett Runge
 - c. Dan Falbo
3. These groups will meet before the next board meeting to rough out agenda and identify/confirm speakers. Each group will report on this at the next board meeting.
- iv. Cadastral committee agenda
 - o Jenny Sorensen will put the agenda together for the 1.5 day cadastral committee meeting that follows the conference. The agenda and points of discussion will be based on USGS documents published for the 50 states initiative for developing statewide GIS strategic and business plans.
- v. Invitation to Governor Rounds
 - o We will send invite after agenda is roughed out and location is secured.
 - o Plan to schedule Gov talk at the beginning of the second day, when we have full conference attendance and can invite students.
- vi. Luncheon(s)
 - o Plan now to have a luncheon with speaker on each day of the conference.
 - o ESRI will help sponsor a lunch.
- vii. Announcements
 - o An email announcement will be sent out to membership following next board meeting to announce conference, date and location and to make a request for speakers and vendor volunteers.
- viii. Attendance fees
 - o Foster Sawyer will report at next board meeting what our 2006 conference fee was.
- ix. Professional Development Hours – no action
- x. Program, abstracts, biographical information
 - o Denise Miller will compile the conference program and secure abstracts and biographies from speakers.
- xi. Vendor and Poster sessions
 - o Foster Sawyer will line up vendors.
 - o Kelly Lane will line up poster session and contact potential groups to display posters.
- xii. Audio/Visual Equipment – no action
- xiii. Moderators: plenary sessions, workshops – no action
- xiv. Refreshment breaks – no action
- xv. Icebreaker
 - o Plan to hold in the hotel lounge and have as an informal gathering.
 - o Provide snacks; perhaps offer beverage tickets with attendance packet to encourage people to attend icebreaker.
 - o Have icebreaker on first day, directly following last presentation. End presentations early (about 4 pm) to allow people time to socialize before heading home.

- xvi. Door prizes
 - Foster, Don, and Kelly will put together a list of potential sources of door prizes and split up the work of asking businesses.

- xvii. Additional topics?
 - Kelly Lane wants to start an educational geospatial users group. May look at holding in conjunction with the BHDMA conference, as a way to encourage teachers, students to attend conference.
 - Foster Sawyer will talk to Tim Cowman about getting the whole BHDMA email list onto the list server.
 - Dan Falbo: speaker ideas:
 - Dan has got confirmation that an ESRI expert on cadastral standards and interoperability will be available to speak, and will address issues like data sharing.
 - Dan has made a request for a technical resource to talk on data editing, etc. They will also be available then to give a talk under the general track on ArcGIS 9.2.
 - Pro-West has agreed to give a presentation.
 - Jenny Sorensen speaker idea: GeoAge has agreed to present.
 - Cadastral Committee – need to start looking at whom to invite to be on committee. Want to include tribal, county, municipal, federal, regional, state, and at-large members.
 - Tentative date for next board meeting: Thursday, May 10, 2007.

5. ADJOURN 10:40 am