

Black Hills Digital Mapping Association – Board Meeting Minutes 5/10/07

Board meeting was started at 9:05 am. The meeting was held by conference call and adjourned at 10:30 am.

1. ROLL CALL OF BOARD MEMBERS

Foster Sawyer, President – present
Jenny Sorensen, Secretary/Treasurer – present
Don Jarvinen, Local Representative – present
Tim Cowman, State Representative – present
Denise Miller, Federal Representative – present
James Rattling Leaf, Tribal Representative – absent
Dan Falbo, Private Sector Representative – present
Kelly Lane, Academic Representative – absent
Brett Runge, Member-at-Large - present

2. MINUTES OF PREVIOUS MEETING

- Changes made to board meeting notes from 4/24/07: 1) Changed date of previous meeting minutes from 1/17/07 to 4/17/07, and 2) removed Don Jarvinen from the list of people helping to solicit door prizes.

3. OLD BUSINESS

- Amended by-laws – reviewed changes to by-laws.
- Approved amended by-laws.

4. NEW BUSINESS

a. Organization of Fall Conference

- i. Conference location – Jenny Sorensen has reserved space at the Rushmore Plaza Holiday Inn. Jenny will work on figuring out rough costs for breaks, lunches, ice breaker, etc. so we can start estimating costs for vendor sponsorship, membership fee, etc.
- ii. Meeting facilitator – Malcom Chapman has not been confirmed yet.
- iii. Conference agenda
 1. Cadastral Initiative (see attachment)
 - a. September 18, 2007
 - b. September 19, 2007
 - c. Dan Falbo has contacted Hank Garie. Hank is checking his schedule and we would plan on having him here two days. He also had a question on expenses we can pay. Jenny Sorensen stated that expenses could be covered under the grant.

- d. Dan Falbo has contacted Dennis Kron and Dennis is checking his schedule.
- 2. General track agenda
 - a. September 19, 2007
 - b. Ideas for speakers:
 - i. ESRI – Jeannie Faust – confirmed
 - ii. Geographic names – Don Jarvinen will contact State GNIS representative to see if he is available.
 - iii. Tribal perspective
 - iv. National Weather Service – Don Jarvinen will contact potential speaker
 - v. USGS – New geospatial liaison could speak
 - vi. RESPEC
 - c. Workshops in the afternoon:
 - i. 1:15 – 2:30 pm and 3:00 – 3:45 pm
 - ii. Potential ideas:
 - 1. Kelly Lane provide a GPS training session for students and educators
 - 2. Vendor application presentations (~15 minutes each)
 - a. Potential speakers – GeoAnalytics, GeoAge, Frontier/Trimble, others that we want to choose?
- iv. Cadastral committee meetings – no action
 - 1. September 20, 2007
 - 2. September 21, 2007
- v. Invitation to Governor Rounds – no action
- vi. Luncheon(s) – Discussed potential for hosting or subsidizing cost by vendors in exchange for 10-15 minutes to present during lunch.
- vii. Announcements – Foster Sawyer will send out a general announcement to the membership on conference dates, hosting potential etc. (He will first send out to board for review).
- viii. Attendance fees – Previous conference fee was \$50, with free registration for students and teachers and \$10 for their lunches. Discussed potential of raising fee because have more meals (2 lunches, breakfast) and drink ticket for icebreaker. Dan Falbo suggested that we may want to have a one-day and two-day registration cost, for those who do not want to attend the first day.
- ix. Professional Development Hours – no action

- x. Program, abstracts, biographical information – Denise Miller has MS Project files from past conferences as template.
- xi. Vendor and Poster sessions
 - 1. Potential vendors:
 - a. GeoAge
 - b. Pro-West
 - c. Frontier Precision/Trimble
 - d. ESRI
 - e. Compass Tools
 - f. Horizons
 - g. Schneider ProMap
 - h. RESPEC
 - i. GeoAnalytics
 - j. GeoComm
 - k. GIS Workshop
 - l. Cartegraph
 - m. Pixxtures
 - n. Pictometry
 - o. Panasonic
 - p. Dan Falbo will look for more vendor potentials from a cadastral perspective
 - 2. Poster prize – no action
 - 3. Poster session – Tim Cowman estimated that we could get at least 8 posters from a variety of organizations if we solicit for their involvement. Tim will help recruit 2 posters from the state. Denise Miller will recruit 2 posters from the federal government. Kelly Lane will solicit poster submissions from educational institutions. Jenny Sorensen will ask the facility about poster displays. Posters will be displayed in the same location as the breaks and vendors.
- xii. Audio/Visual Equipment – no action
- xiii. Moderators: plenary sessions, workshops – no action
- xiv. Refreshment breaks – no action
- xv. Icebreaker
- xvi. Door prizes
 - 1. ESRI
 - 2. Restaurants, businesses, others?
 - a. Foster Sawyer will contact some businesses regarding door prizes.
- xvii. Logo Contest – Foster Sawyer will mention in his conference announcement to membership.

xviii. Additional topics

1. Educational geospatial users group meeting? – Need to get more information from Kelly Lane.
2. BHDMA email list onto list server – Tim Cowman will add the membership email addresses to the list serve. Foster Sawyer will send the email addresses to Tim in a Word document. In the future, Tim will add emails directly to list serve and we will eliminate email list.
3. State GIS Coordinator may be starting about mid-July. Four people interviewed at this point and an offer will be made in about 3-4 weeks.
4. Date for next board meeting: Tuesday, May 29, 2007 at 9 am MDT, 10 am CDT.

5. ADJOURN 10:30 am