

## **Black Hills Digital Mapping Association – Board Meeting Minutes 6/28/07**

Board meeting was started at 9:00 am. The meeting was held by conference call and adjourned at 10:45 am.

### 1. ROLL CALL OF BOARD MEMBERS

Foster Sawyer, President – present  
 Jenny Sorensen, Secretary/Treasurer – present  
 Don Jarvinen, Local Representative – present  
 Tim Cowman, State Representative – absent  
 Denise Miller, Federal Representative – present  
 James Rattling Leaf, Tribal Representative – present  
 Dan Falbo, Private Sector Representative – absent  
 Kelly Lane, Academic Representative – present  
 Brett Runge, Member-at-Large – absent

Guest Present: Kevin Hyde, METI, WFDDS/RAVAR Technical Lead

### 2. MINUTES OF PREVIOUS MEETING

- Minutes accepted without changes.

### 3. OLD BUSINESS

- Question of whether updated by-laws are on the website. Foster Sawyer will talk to Tim about posting the bylaws.
- Don Jarvinen talked with NWS and confirmed as conference speaker.

### 4. NEW BUSINESS

#### a. Organization of Fall Conference

##### i. Meeting facilitator

1. 1<sup>st</sup> two days – John Chell? – Have confirmed that Cheryl Chapman will replace John Chell as conference facilitator. John Chell wanted to participate in conference rather than facilitate
2. 2<sup>nd</sup> two days: Cheryl Chapman - confirmed

##### ii. Conference agenda, Sept. 18<sup>th</sup> and 19<sup>th</sup>

- a. Cadastral Initiative Session (see attachment) – discussed agenda and speaker topics. Jenny Sorensen put together new version of conference agenda that included all sessions. Jenny Sorensen confirmed Dr. David Cowen, Scott Madsen, and Steve Van

Aartsen as speakers. Bob Nutsch will not be speaking. Dan Falbo has contacted John Chell and Dennis Kron to confirm their attendance. Brett contacted Stu Kirkpatrick regarding travel arrangements. Stu has purchased a ticket and will be reimbursed soon (he needs to forward receipt). Kevin Hyde joined meeting and told about his work. Board introduced themselves and discussed conference goals.

## 2. General Interest Session

- a. Tribal participation – James Rattling Leaf and Jenny Sorensen are working on getting Frank Roberts, Coeur d’Alene tribe GIS Manager as speaker. BHDMA will pay his travel expenses. James will continue to make SD tribal contacts for involvement in the conference and cadastral committee meeting.
- b. RESPEC, NWS confirmed and added to agenda.

iii. Cadastral committee meetings – no action

### iv. Invitation to Governor Rounds

1. Foster Sawyer called Governor’s office – Tanna Zabel is the Governor’s scheduler, receptionist requested contact via letter or email. Mail address: 500 E. Capitol Avenue, Pierre, SD 5750. Email: [tanna.zabel@state.sd.us](mailto:tanna.zabel@state.sd.us). Jenny Sorensen revised letter to Governor.
2. Need to enclose preliminary agenda – Jenny Sorensen will finalize for submittal.
3. Want to get letter out by end of next week. Also, Kelly Lane brought up the point of notifying Otto Doll of the invitation. In later discussion, it was decided to invite Otto Doll as a welcome speaker as well, and to send formal letters of invitation to Governor Rounds, Otto Doll, and Erik Nelson. Jenny Sorensen will prepare the materials to be sent, including the letters, copies of the grant, a list of the BHDMA board representatives, and an updated conference agenda. She will provide this material to Foster for signatures and mailing.

v. Luncheon(s) – no action

vi. Announcements – no action

vii. Attendance fees – no action

viii. Professional Development Hours – no action

ix. Program, abstracts, biographical information – no action

x. Vendor and Poster sessions

1. Vendors requesting reservations:
  - a. GeoAge
  - b. GIS Workshop
  - c. Pro-West
  - d. Frontier Precision/Trimble
  - e. ESRI
  - f. Compass Tools
  - g. KT Connections
  - h. USGS – Ron Wencil has agreed to contribute \$200 to the conference
  - i. RESPEC
  
2. Other potential vendors – also had discussion of vendor fees, but no decision made.
  - a. Horizons
  - b. Schneider ProMap
  - c. GeoAnalytics
  
3. Poster prize – Decided on having two categories of prizes: professional and student. Professional prize will be framed geospatial picture. Student prize will be cash scholarships. Decided on either one \$200 prize or three levels of cash prizes. Jenny Sorensen has not gotten information yet on rental of poster boards.
  - a. One confirmed poster from Denise Miller.
  - b. Others? Kelly Lane will contact Dr. Maribeth Price regarding poster involvement.
  - c. Kelly has one poster confirmed.
  
- xi. Audio/Visual Equipment – no action
  
- xii. Moderators: plenary sessions, workshops – no action
  
- xiii. Refreshment breaks – \$250 donation from Pro-West offered; Frontier has offered to sponsor a break.
  
- xiv. Icebreaker – no action
  
- xv. Door prizes
  1. ESRI
  2. Restaurants, businesses, others?
    - a. Foster Sawyer has request into Firehouse regarding a door prize.
    - b. Jenny Sorensen will contact Paddy O’Neill’s.
  
- xvi. Logo Contest – no action

xvii. Trip to Mt. Rushmore. \$200 from Ron Wencil? – Jenny Sorensen will look into arrangements for bus trip to Mt. Rushmore following icebreaker.

xviii. Additional topics

1. Educational workshop – decided to drop in lieu of having vendor application presentations.
2. State rates – not able to get \$45 state hotel rate at Holiday Inn, so will have to arrange rooms at other hotels. Possibilities in downtown area: Howard Johnson's, Alex Johnson, Radisson, Townhouse Motel.
3. Next term BHDMA board positions – this will be an issue to deal with at the membership meeting at the conference.
4. BHDMA email list is now all updated onto list serve by Tim Cowman.
5. Board discussed need to have a letter from key members/participants of conference to business sponsors and to the sponsors of the board (board employees) to thank them for their contributions and to emphasize the importance of board member involvement. Several board members have received inquiries as to the significance of level of involvement. Will discuss further after conference.
6. Jenny Sorensen and Dan Falbo presented at a regional assessor's conference in Sioux Falls on "Developing a Statewide Cadastre", with good response from audience.
7. Jenny Sorensen joined 50 states grant conference call on June 19<sup>th</sup> and heard about what other grant recipients are doing and talked about our progress.
8. Jenny Sorensen and Dan Falbo learned that the South Dakota Association of County Commissioners will be meeting from September 17<sup>th</sup> (1 pm) to September 19<sup>th</sup> (12 pm) in Spearfish.
9. Discussed inviting new Rapid City Mayor, Alan Hanks, to join the Governor in the welcome. Kelly Lane will contact Alan Hanks to discuss possibility.
10. Next board meeting: Wednesday July 18, time to be decided. Will invite speakers again that we have not had a chance to talk to yet.

5. ADJOURN 10:45 am