

## **Black Hills Digital Mapping Association – Board Meeting Minutes 7/18/07**

Board meeting was started at 8:00 am MDT. The meeting was held by conference call and adjourned at 8:55 am.

### 1. ROLL CALL OF BOARD MEMBERS

Foster Sawyer, President – present  
Jenny Sorensen, Secretary/Treasurer – present  
Don Jarvinen, Local Representative – present  
Tim Cowman, State Representative – present  
Denise Miller, Federal Representative – present  
James Rattling Leaf, Tribal Representative – present  
Dan Falbo, Private Sector Representative – absent  
Kelly Lane, Academic Representative – absent  
Brett Runge, Member-at-Large – absent

Guest Present: Bob Ader, BLM, Lakewood, CO

### 2. MINUTES OF PREVIOUS MEETING

- Minutes accepted with one change to email address for Tanna Zabel.

### 3. OLD BUSINESS

- Updated by-laws are on the BHDMA website.

### 4. NEW BUSINESS

#### a. Organization of Fall Conference

- i. Meeting facilitator
  - 1<sup>st</sup> two days – Cheryl Chapman - confirmed
  - 2<sup>nd</sup> two days: Cheryl Chapman - confirmed
- ii. Conference agenda, Sept. 18<sup>th</sup> and 19<sup>th</sup>
  - a. Cadastral Initiative Session (see attachment)
    - James Rattling Leaf will continue to make contact with tribal representatives regarding conference.
    - James Rattling Leaf will write a note about the importance of the cadastral initiative and his support to the tribes.

- Berne Jackson, Senior GIS Analyst for the Coeur d'Alene tribe, Idaho, will be speaking in place of Frank Roberts.

## 2. General Interest Session

- a. Otto Doll and Erik Nelson – Tim Cowman has spoken with Erik and was encouraged by Erik's enthusiasm for involvement in the cadastral initiative. Tim will call Erik to discuss Erik's involvement in the Statewide Cadastral Committee meetings and to encourage Otto Doll to attend both days of the cadastral conference.
- iii. Cadastral committee meetings Sept. 20-21 – no action
  - iv. Invitations to Governor Rounds, Otto Doll, and Erik Nelson
    - Letters of invitation mailed July 7, 2007.
    - Otto Doll and Erik Nelson have confirmed to speak on Sept 19 at 1:15.
    - Letter of response from Tanna Zabel, Governor's office, said we will be notified about 30 days before the conference as to the Governor's availability.
    - Discussed ways to get message to Governor of the importance of this event and his involvement. Discussed contacting Joe Lowe, State Fire Coordinator and discussing with him the possibility of talking with the Governor regarding the importance of GIS for fire planning. Jenny Sorensen will pursue this avenue of contact.
  - v. Invitation to Rapid City Mayor Hanks
    - Kelly Lane has gotten a verbal commitment and has had event put on Mayor's calendar.
    - Foster Sawyer will send a formal letter of invitation to the Mayor as well to confirm and remind him and will include conference agenda as reference.
  - vi. Luncheon(s) – no action
  - vii. Announcements – Foster Sawyer will send out the agenda and information on the conference location via the BHDMA sometime after the next board meeting when further arrangements (hotels with state rates, attendance fees, vendor fees, etc.) have been established. Also, Foster will send out a hard copy mailing about the 1<sup>st</sup> week of August and will note that we know the SDACC meeting is at the same time and to encourage public figures to send representatives to the conference.
  - viii. Attendance fees – no action

- ix. Professional Development Hours – Jenny Sorensen will talk with SDES about sponsoring PDHs. Also will talk to SD Land Surveyor Association about sponsoring PDHs.
- x. Program, abstracts, biographical information – Jenny Sorensen will put together contact info for speakers and send to Denise Miller. We will also want to include BDHMA board representative’s info in the conference brochure. Foster will provide info to Denise.
- xi. Vendor and Poster sessions – board will need to decide on vendor fees and attendance fees at the next board meeting in order to send out mailing to membership and vendors.
  - o Vendors requesting reservations:
    - a. GeoAge
    - b. GIS Workshop
    - c. Pro-West
    - d. Frontier Precision/Trimble
    - e. ESRI
    - f. Compass Tools
    - g. KT Connections
    - h. USGS – Ron Wencil has agreed to contribute \$200 to the conference
    - i. RESPEC
  - o Other potential vendors – also had discussion of vendor fees, but no decision made.
    - a. Horizons
    - b. Schneider ProMap
    - c. GeoAnalytics
  - o Poster prize – Decided on having two categories of prizes: professional and student. Professional prize will be framed geospatial picture. Student prize will be cash scholarships. Decided on either one \$200 prize or three levels of cash prizes. Jenny Sorensen has not gotten information yet on rental of poster boards.
    - a. One confirmed poster from Denise Miller.
    - b. Others? Kelly Lane will contact Dr. Maribeth Price regarding poster involvement.
    - c. Kelly has one poster confirmed.
    - d. Jenny Sorensen will ask Berne Jackson if he will bring a poster.
- xii. Audio/Visual Equipment – no action
- xiii. Moderators: plenary sessions, workshops – no action

- xiv. Refreshment breaks – \$250 donation from Pro-West offered; Frontier has offered to sponsor a break.
  - xv. Icebreaker – no action
  - xvi. Door prizes
    - a. Vendors – ask them to provide door prizes.
    - b. Board voted to spend \$100 on gift certificates or cards for door prizes.
  - xvii. Logo Contest – no action
  - xviii. Trip to Mt. Rushmore. \$200 from Ron Wencil? – Jenny Sorensen will look into arrangements for bus trip to Mt. Rushmore following icebreaker.
  - xix. Additional topics
    - o Bob Ader commented that we are making good progress with the conference planning. He said the best way to get legislators to buy-in to the idea of cadastral data development is to emphasize how it will provide benefit to the citizens.
    - o Next board meeting: Thursday August 2<sup>nd</sup>, 9 am MT. Will invite speakers again to participate in meeting.
5. ADJOURN 8:55 am