

Black Hills Digital Mapping Association – Board Meeting Minutes 8/2/07

Board meeting was started at 9:00 a.m. MDT. The meeting was held by conference call and adjourned at about 10:00 a.m. Minutes recorded by Denise Miller, BHDMA Federal Representative.

1. ROLL CALL OF BOARD MEMBERS

Foster Sawyer, President – present
 Jenny Sorensen, Secretary/Treasurer – present
 Don Jarvinen, Local Representative – absent
 Tim Cowman, State Representative – absent
 Denise Miller, Federal Representative – present
 James Rattling Leaf, Tribal Representative – absent
 Dan Falbo, Private Sector Representative – present
 Kelly Lane, Academic Representative – absent
 Brett Runge, Member-at-Large – present

Guest Present: Dr. Dave Cowen, Columbia, SC

- Discussion regarding Dr. Cowen's trip to Rapid City: Jenny Sorensen will reserve a hotel room for Dave for Monday and Tuesday night. Dave and his wife will be flying in late Friday night. He will be buying his own ticket and will get reimbursed for it. He is planning on renting a car for a couple of days as well, which will be paid for by the grant.

2. MINUTES OF PREVIOUS MEETING

- Minutes accepted. Kudos to Jenny for doing such a good job writing them up.

3. OLD BUSINESS

- None

4. NEW BUSINESS

a. Organization of Fall Conference

- i. Conference agenda, Sept. 18th and 19th
 - a. Cadastral Initiative Session (see attachment)
 - Need to follow up with James Rattling Leaf about the tribal participation he was working on from last meeting.
 - Berne Jackson has been confirmed as a speaker. Will need to talk with him soon about purchasing a plane ticket.

- b. General Interest Session – no action
- ii. Cadastral committee meetings Sept. 20-21 – no action
- iii. Invitations to Governor Rounds, Otto Doll, and Erik Nelson
 - o Jenny Sorensen talked with Joe Lowe, State Fire Coordinator – he’s planning on attending and also confirmed that getting the governor to commit to an event is difficult.
 - o Pat Cummins, ESRI, talked with Governor Rounds at a meeting in Michigan recently, with conference agenda in hand. The Governor was very responsive to our agenda.
- iv. Invitation to Rapid City Mayor Hanks
 - o Foster Sawyer sent a formal letter of invitation to the Mayor – he has tentatively agreed to attend.
- v. Luncheon(s) – no action
- vi. Announcements – will send out announcements out after next meeting (Aug 10th) once fees are hammered out.
- vii. Attendance fees –
 - o Maintain free for students/teachers with lunch purchase option – similar to last year’s conference.
 - o Suggestion to have two different attendance fees
 - Single day
 - Both days
 - o Suggested prices – somewhere between \$50-100. Brett Runge suggested \$60 for one-day, \$90 for 2-day attendance. Need to make sure cost covers the two meals, and other expenses.
 - o Invited speakers will have no cost for registration.
 - o Vendor fee to include conference registration.
 - o Once fees are set, announcements will be sent out. Both hard copy and email announcements will be distributed.
- viii. Professional Development Hours – Jenny Sorensen spoke with South Dakota Engineering Society President and got endorsement from SDES to sponsor the PDHs. Also, Jenny emailed the Executive Director of the South Dakota Society of Professional Land Surveyors regarding sponsorship through their organization as well. The Executive Director will bring it up at their next board meeting. In addition, an announcement will be included in their August newsletter regarding the BHDMA conference this fall.

- ix. Program, abstracts, biographical information –Foster Sawyer provided information to Denise Miller. Will need to get other speaker info from Jenny Sorensen to put in the booklet and for contacting speakers for abstracts and bios.
- x. Vendor and Poster sessions
 - Added Houston Engineering under corporate sponsors
 - Discussed vendor fees.
 - Suggestion to have tiered levels with different items available for each level:
 - Sponsor lunch/icebreaker
 - Sponsor a break
 - Base rate – table only
 - Table and 20 min presentation
 - Etc.
 - Jenny Sorensen motioned to have herself and Foster determine the tier levels (suggested min of \$150, max of \$500). 2nd by Brett. No discussion. Motion carried.
 - Foster will follow up with Schneider Corporation as a vendor.
 - Jenny Sorensen has reserved for rental 8 rolling boards (two-sided) for poster display from SDSM&T. Rental will cost \$320 plus labor for delivery and pickup. SDSM&T will be emailing a contract shortly. This will provide capacity to display 16+ posters.
- xi. Audio/Visual Equipment – no action
- xii. Moderators: plenary sessions, workshops – no action
- xiii. Refreshment breaks – no action
- xiv. Icebreaker – no action
- xv. Door prizes – no action
- xvi. Logo Contest – no action
- xvii. Trip to Mt. Rushmore. – no action

xviii. Additional topics

- Dave Cowen commented that we have a “gang-buster” agenda for this conference. Need to make sure to build state and local case for the cadastral initiative. Also to make sure the “nay-sayers” have time to voice opinions in the committee work.
- Jenny Sorensen brought up/motioned the idea of sponsoring the SD Association of Assessors workshop on August 23rd. The workshop is entitled “Developing a Statewide Digital Cadastre.” The \$250 sponsorship will pay for the workshop room at the Ramkota in Pierre. The cost can come out of the grant from BHDMA funds. 2nd by Brett. No discussion. Motion carried.
- Need to follow up with James Rattling Leaf regarding the invitation letters he was going to work on from last meeting
- Next board meeting: Friday August 10th, 9 am MDT. Will invite speakers again to participate in meeting.

5. ADJOURN 10:00am