

Black Hills Digital Mapping Association – Board Meeting Minutes 9/7/07

Board meeting was started at 9:00 a.m. MDT. The meeting was held by conference call and adjourned at about 10:00 a.m.

1. ROLL CALL OF BOARD MEMBERS

Foster Sawyer, President – present
 Jenny Sorensen, Secretary/Treasurer – present
 Don Jarvinen, Local Representative – present
 Tim Cowman, State Representative – absent
 Denise Miller, Federal Representative – absent
 James Rattling Leaf, Tribal Representative – absent
 Dan Falbo, Private Sector Representative – present
 Kelly Lane, Academic Representative – absent
 Brett Runge, Member-at-Large –absent

Guest: Berne Jackson – Berne is the Senior GIS Analyst for the Coeur d’Alene Tribe and their GIS covers over five million acres over several states (regional coverage for areas with tribal ties)

2. MINUTES OF PREVIOUS MEETING - accepted

3. OLD BUSINESS - Foster Sawyer and Jenny Sorensen deposited \$3,200 on 8/30/07

4. NEW BUSINESS

A. State sales taxes due October 1 – not sure if conference will be included in this or not.

B. Conference Agenda, Sept. 18th and 19th

- Johnson office sent email turning down welcome invitation.
- Jenny Sorensen will request bio from Malcom Chapman and Cheryl Chapman.
- Darlene Piekkola and Malcom Chapman have agreed to provide welcomes.
- Jenny Sorensen will add vendor names to vendor application session and luncheons and send revised conference agenda to board.
- Jenny Sorensen will contact Holiday Inn regarding power to vendor tables, table size and table cloths.
- Foster Sawyer will email info to vendors on September 10.

C. Cadastral Committee Meetings September 20 and 21 – Jenny Sorensen will put together draft agenda for meetings and have reviewed next week (Dan Falbo, Brett Runge, Cheryl Chapman, Bob Ader) and will present to the board at next board meeting.

D. Vendor registrations – if we have an extra break, will have it sponsored by BHDMA.

- E. Program, Abstracts, Biographical Information – Jenny Sorensen will update agenda and email to board. Need to add moderator names.
- F. PDF's – There will be 11 contact hours for the conference.
- G. Poster Session
- Don Jarvinen will put together a flyer and send to Dr. Price to distribute to students
 - Denise Miller will indicate on a final email to speakers that they will be able to judge the poster sessions. When will judging occur?
- H. Conference Announcements
- Foster Sawyer will send a reminder email extending registration with updated agenda on Monday September 10.
- I. Luncheons and Breaks – Jenny Sorensen will contact the Holiday Inn regarding arrangements next week.
- J. Equipment – Jenny Sorensen will confirm rolling boards for posters.
- ESRI will bring back up projector.
- K. Moderators
- Brett Runge – first day
 - Foster Sawyer – keynotes and luncheon speakers
 - Jenny Sorensen – where needed
 - Dan Falbo – first day
 - Denise Miller – second day
 - Linda Foster – available both days
- L. Icebreaker – Jenny Sorensen will organize with Holiday Inn.
- M. Door Prizes – Foster Sawyer will include requests for door prizes in next vendor email.
- N. Logo Contest – Winner will be announced at the luncheon on the second day. Jenny Sorensen will print logos for display on rolling poster boards for voting.
- O. Trip to Mt. Rushmore – Jenny Sorensen will confirm bus reservation with Greyline – total is \$656.65, including parking fee.
- P. Additional Topics
- Next board meetings will be Thursday September 13 at 9 am MDT.
 - Foster Sawyer will count up registration forms and will have a head count for the next board meeting.
 - Jenny Sorensen will review grant budget and do quarterly financial report.
 - Jenny Sorensen spoke with Gail Boddicker, note taker, regarding her services.
5. ADJOURN 10:00 am