

Black Hills Digital Mapping Association – Board Meeting Minutes 11/27/07

Board meeting was started at 9:05 a.m. MDT. The meeting was held by conference call and adjourned at about 10:10 a.m.

1. ROLL CALL OF BOARD MEMBERS

Foster Sawyer, President – present
Jenny Sorensen, Secretary/Treasurer – present
Don Jarvinen, Local Representative – present
Tim Cowman, State Representative – present
Denise Miller, Federal Representative – present
James Rattling Leaf, Tribal Representative – absent
Dan Falbo, Private Sector Representative – absent
Kelly Lane, Academic Representative – absent
Brett Runge, Member-at-Large –present
Also present: Curtis Price, Nomination Subcommittee member

2. MINUTES OF PREVIOUS MEETING - accepted

3. OLD BUSINESS

- A. Received a check for \$270 from Pennington County on 11/26/07. Jenny Sorensen will deposit it in the account.
- B. Bank account balance – update provided by Jenny Sorensen
 - BHDMA account balance is \$6744.27
 - BHDMA made about \$3,720 on the September conference
 - Balance in the CAP grant account, following disbursements for expenses, is \$3885.55.

4. NEW BUSINESS

- A. Report from Nomination Subcommittee
 - i. Board nominations to date:
 - President – Steve Shivers, USGS – Jenny will contact to see if he will accept the nomination.
 - Vice President/Member at Large – Foster Sawyer, DENR – has accepted nomination.
 - Federal Representative
 - Bob Ader, BLM – Jenny will contact to see if he will accept the nomination.
 - Gene Bolka, USFS – Foster Sawyer will contact to see if he will accept the nomination.
 - Local Representative
 - Bill Rich, Meade County – has accepted nomination
 - Tom Sandvick, Lawrence County – Brett Runge will contact to see if he will accept the nomination.
 - Mike McMahan, Box Elder – Jenny Sorensen will contact to see if he will accept the nomination.

- Academic Representative
 - Lisa Pingrey, Custer School District – has accepted nomination.
 - Maribeth Price, SDSM&T – Don Jarvinen will contact to see if she will accept the nomination.
 - ii. Foster Sawyer will send by email the conference registration excel spreadsheet to the BHDMA board and Nomination Subcommittee members. They are to review the list and see if anyone has additional ideas for board member nominees. Please email ideas to Foster by the end of this week.
- B. Messages to BHDMA membership
- i. Foster Sawyer will send an email via the BHDMA listserv making a final request for board member nominations from the membership.
 - ii. Foster Sawyer will send an email via the BHDMA listserv at the beginning of December for the BHDMA board member election. Two weeks will be allowed for voting. Final submittal date for votes will be December 21 or earlier. Votes will be counted on December 31, 2007.
- C. Cadastral Initiative
- i. A date of January 10, 2007 has been tentatively set for the next Cadastral Advisory Group meeting by conference call. Time of call is tentatively 1 – 3 pm MT. Jenny Sorensen will contact the committee to set up the meeting. Foster Sawyer will arrange the conference call.
- D. Letters of Appreciation to Employers of Board Members
- i. Denise Miller drafted a letter of appreciation. Please return comments regarding letter to Denise by email by the end of this week. The goal is to have the letters sent out by December 14. Letters will be signed by Foster Sawyer, President, BHDMA. Foster's letter will be signed by Jenny Sorensen.
 - ii. All board members – please email Denise Miller your supervisor's name and address. Also, the letter will include each board member's role on the board and their tenure. BHDMA logo paper will be used for the letters.
- E. Conference Presentations on BHDMA Website
- i. Tim Cowman will purchase vanity URLs for the BHDMA website.
 - ii. Tim will put the conference presentations he has on the website soon.
 - iii. Jenny will send Tim Cowman the USGS CAP SD website and will provide a link to this site on the BHDMA site.
- F. 2008 CAP Grant Possibilities
- i. Jenny Sorensen has contacted Erik Nelson via email regarding the possibility of applying jointly with the state for a 2008 50 States Initiative grant. Jenny Sorensen will contact Erik Nelson regarding specifics on how the state and BHDMA could partner up. Grant application is due December 18, 2007.
- G. Federal Tax Return Due March 15 – no action at this time

H. Next Board Meeting

- i. Next BHDMA board meeting is scheduled for January 17, 2008 at 9 am MT.

I. Additional Topics

- i. Need to get a PO box for BHDMA.
- ii. GNIS – no action. Don Jarvinen said that we should get a state committee together at some point, but nothing is happening at this time.

5. ADJOURN about 10:10 am