

Black Hills Digital Mapping Association – Board Meeting Minutes 2/29/08

Board meeting was started at 1:05 pm. MDT. The meeting was held by conference call and adjourned at about 2:25 pm.

1. ROLL CALL OF BOARD MEMBERS and Introduction of New Board Members
 - Steve Shivers, President – present
 - Jenny Sorensen, Secretary/Treasurer – present
 - Bill Rich, Local Representative – present
 - Tim Cowman, State Representative – present
 - Eugene Bolka, Federal Representative – present
 - James Rattling Leaf, Tribal Representative – absent
 - Dan Falbo, Private Sector Representative – present
 - Lisa Pingrey, Academic Representative – absent
 - Foster Sawyer, Member-at-Large; Vice-President – present

2. MINUTES OF PREVIOUS MEETING - accepted

3. OLD BUSINESS
 - A. Election results – Foster Sawyer indicated that about 50 to 60 individuals voted in the election.
 - B. January 17th Cadastral Task Force meeting – Will be using www.freeconferencecall.com in the future to set up calls. Also, Jenny Sorensen plans to use Open Plans website (<http://www.openplans.org/>) to organize and disseminate info related to the cadastral initiative to the committee members. It is a free planning website.
 - C. Mailed letters of appreciation to employers of board members – sent end of last year
 - D. Conference presentations on the web site
 - Tim Cowman is updating the website. He will ask the board for input before the website goes live. He will have the updates done around the beginning of April.
 - Tim purchased two domain names for the website: www.bhdma.org and www.bhdma.com. The board agreed to use www.bhdma.org as the primary website name.
 - Tim will reduce the size of the BHDMA logo by resampling it and will distribute the resampled logo to the board.

4. NEW BUSINESS
 - A. Treasurer's report
 - BHDMA account balance was \$6,744.27 at the end of November 2007
 - Balance in the CAP grant account, following disbursements for expenses, is \$3,885.55.
 - Jenny Sorensen will reimburse Foster Sawyer by check for recent expenses (\$15.89).
 - B. Federal tax returns – Jenny Sorensen will submit the federal taxes and will mail a check to the tax preparer. Federal taxes for 2007 were \$186.00 and the tax preparer's charges were \$102.82.

C. Recent list server problems

- Tim Cowman made the BHDMA email list serve a moderated list now. This means that messages will be approved by Tim before they are distributed to the entire list. This will prevent unnecessary emails from being sent.
- Tim will add a footer to outgoing list serve emails, so people know how to unsubscribe.
- There were 341 people on the list serve. Seven requested removal recently, so there are now 334 people subscribed.
- Tim will look into archiving the list serve emails (newly installed software may enable this).

D. BHDMA files and information

- Foster Sawyer will turn over BHDMA records that he has to the incoming President today. There is one box of conference supplies and one box of files related to the organization.

E. Post office box

- Board voted and agreed to secure a US Postal Service box. This will replace using the DENR address as the official address for the organization. Steve Shivers will rent the PO box.

F. BHDMA official address (bank, IRS, etc.)

- Foster Sawyer will change the organization's address to the PO box once it is rented.

G. Future cadastral activities – upcoming meeting to be scheduled.

H. Future meetings/conferences/activities

- Steve Shivers will select dates for a one-day conference later this year and will send them around to the board for feedback.
- Board discussed having the meeting in June, July, or September. Dan Falbo stated that if the meeting is held in September, ESRI can provide a user conference update (held in August) and an update on the new ArcGIS release (9.3).
- Bill Rich will see if the meeting can be held in Sturgis at the Community Center. Also, Bill will look into getting a banner made for BHDMA.

I. Future grants – no report

J. Next board meeting – **Thursday, May 8th, at 1 pm MT, 2 pm CT**

5. ADJOURN at 2:25 pm.